

# Real Estate Data Sheet Checklist

<b>Name/Owner</b>	
<b>Address of Site</b>	
<b>Year of Construction</b>	
<b>Acreage/Lot Size</b>	
<b>Total Square Footage</b>	
<b>Number of Suites</b>	
<b>Suite Square Footage</b>	
<b>Industrial/Warehouse SF</b>	
<b>Office SF</b>	
<b>Parking Space</b>	
<b>Ceiling Height</b>	
<b>Type of Roof</b>	
<b>Type of Exterior Construction</b>	
<b>Column Spacing</b>	
<b>Number of Loading Docks</b>	
<b>Number of Overhead Doors and Size</b>	
<b>Heating Source</b>	
<b>Cooling Source</b>	
<b>Sprinkler System</b>	
<b>Alarm System</b>	
<b>Electric Specs - (Amps)</b>	
<b>Est. Annual Taxes</b>	
<b>Municipality</b>	
<b>For Sale</b>	
<b>For Lease</b>	
<b>Other</b>	
<b>Other</b>	
<b>Other</b>	
<b>Contact Information</b>	
<b>Name</b>	
<b>Email</b>	
<b>Phone</b>	
<b>Fax</b>	
<b>Notes</b>	